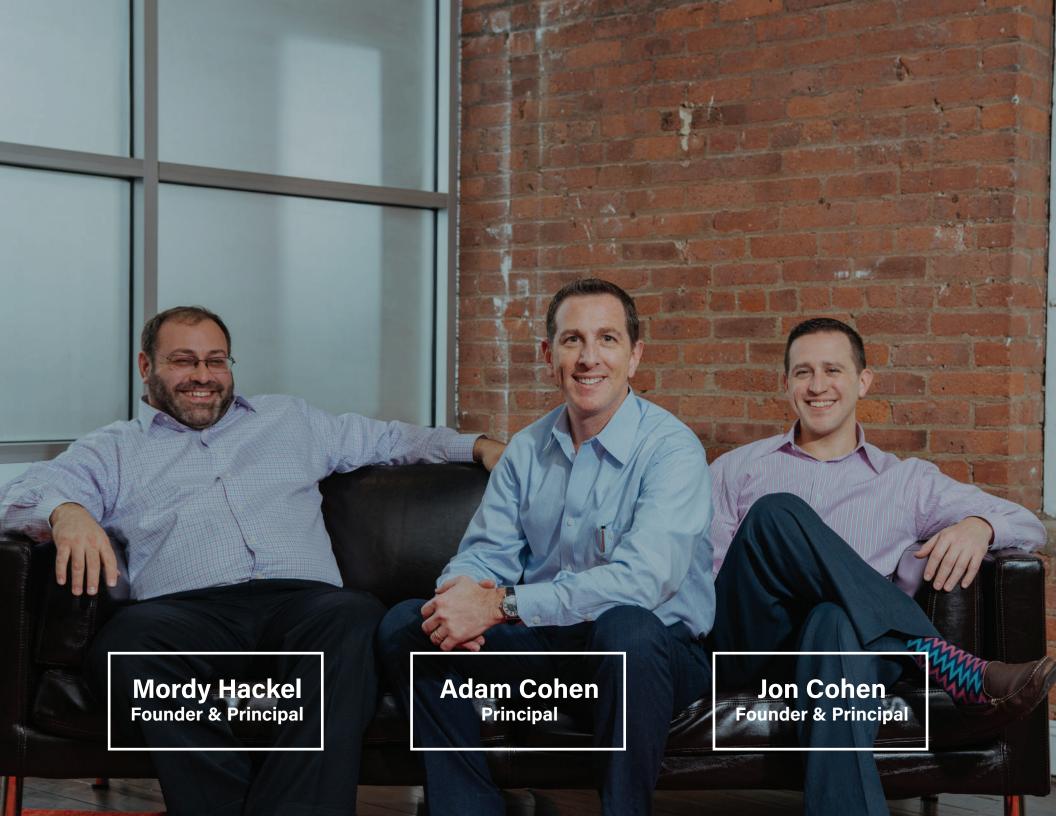


# TABLE OF CONTENTS

4 COMPANY 6 CORE VALUES 8 IDEAL CLIENT 10 SERVICES 30 PROCESS 34 TESTIMONIALS

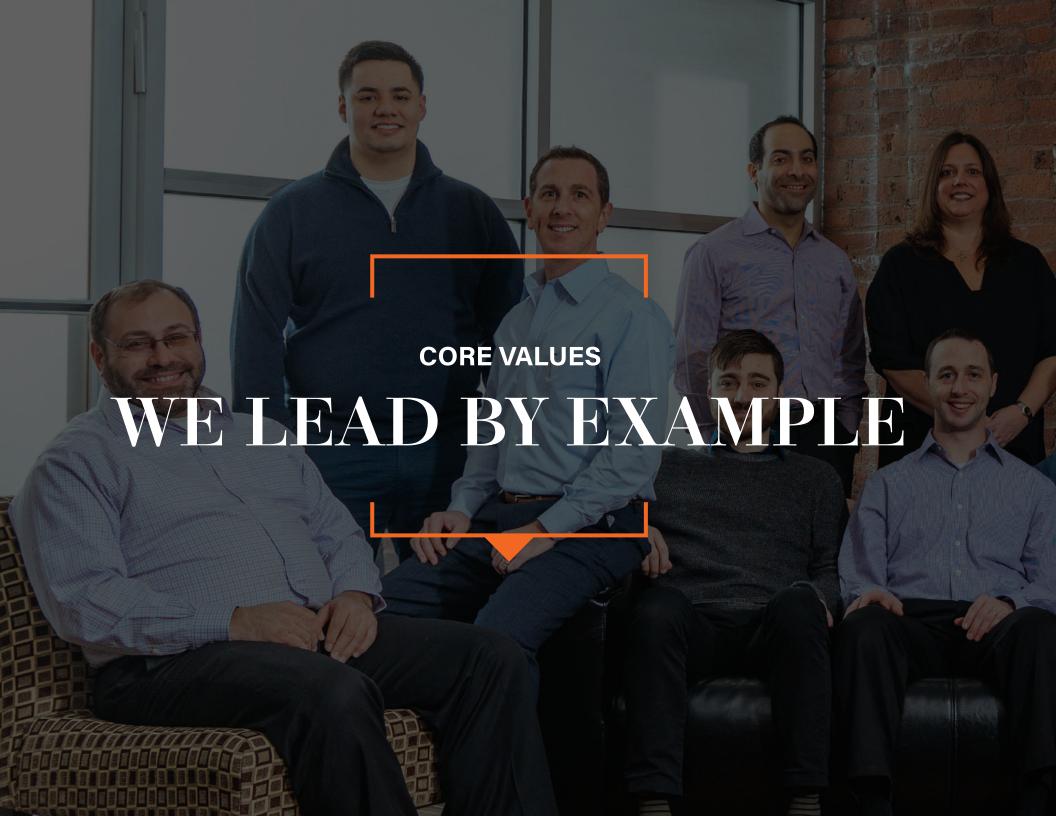


#### **COMPANY**

# MAKING YOUR BUSINESS OUR PRIORITY

KJ Technology is dedicated to bringing you personalized, comprehensive technology services that enable you to devote your energies exclusively to achieving your business goals. As your dedicated business technology consultants, we make it a priority to understand and cater to your unique goals and needs.

Since 1998, KJ clients continue to cite trust and unparalleled expertise as the primary reasons why they do business with us. We are committed to building a lasting, strategic partnership and earning your trust by being reliable, knowledgeable, transparent and accountable.



# TRANSPARENCY

We hold ourselves to the highest standards of accountability. We don't hide behind fancy jargon or technospeak; we give you complete insight into every service and solution we provide.

# **CANDOR**

As a strategic business partner, we have a platform to deliver unbiased advice. We won't simply tell you what you want to hear because it might not be in your best interest. Even if the conversation is difficult, we believe honesty truly is the best policy.

# **CURIOSITY**

Everything we do begins with a question. Why? Because our entire corporate culture is built around an intense curiosity to learn, dream and innovate, which ultimately enables us to provide greater value for each of our clients.

# PURPOSEFUL

We don't implement technology for the sake of technology. We provide solutions that address actual needs. Period.



# BUILT ON LASTING RELATIONSHIPS

"A customer is the most important visitor on our premises, he is not dependent on us. We are dependent on him. He is not an interruption in our work. He is the purpose of it. He is not an outsider in our business. He is part of it. We are not doing him a favor by serving him. He is doing us a favor by giving us an opportunity to do so."

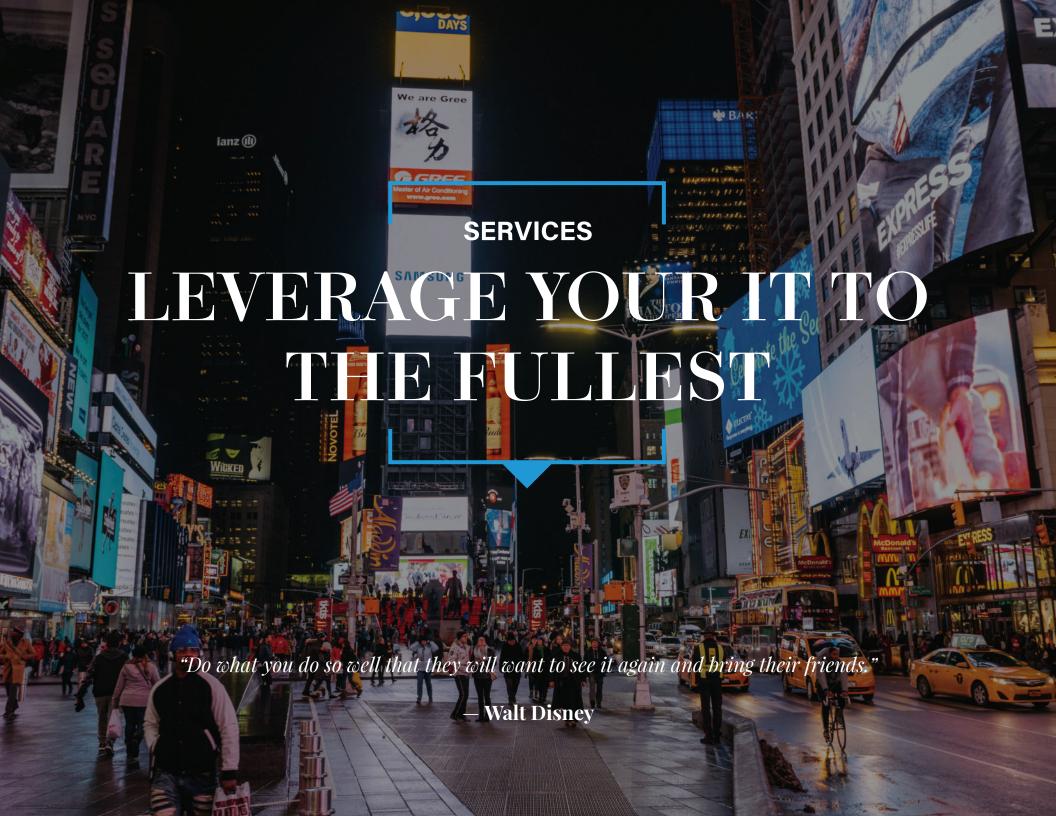
— Mahatma Gandhi

We're more than just your IT support team; we're your partners in business. Our goal is to provide vision and strategic direction for your technology investments as you grow your business. We achieve this through cultivating relationships that stand the test of time.

We're looking to build long-term relationships with clients who are collaborative, engaged and value-oriented.

# YOU'LL ENJOY WORKING WITH US IF:

- You're a small to mid-size professional services firm located in the Metro NY area
- Data security, redundancy and compliance are important to you
- You're seeking an IT partner to help you strategically maximize your network investments
- You want to be empowered by technology to drive strong business outcomes



HIGH-LEVEL IT PLANNING **CYBERSECURITY BUSINESS CONTINUITY CLOUD SOLUTIONS COMPLIANCE** PROACTIVE SERVICES **CO-MANAGED IT** 24/7 HELPDESK **EDUCATION & TRAINING** 



## **Understanding Your Business Outcomes**

Let's have a conversation about where you want your business to go. Tell us what your vision of success looks like, and we'll create a strategic IT plan to help you realize your goals.

#### **Your Success is Our Success**

We track and measure everything we do to ensure your success. By keeping your organization productive, secure and supported with the right technology, we help you uncover more opportunities for innovation.

#### A True Partnership

We believe in cultivating long-term partnerships with our clients, and we continuously find new ways to add value to your business. With our consultative and actionable expertise, you'll be better equipped to meet your objectives.



# **CYBERSECURITY**

Proactive security against malware and hackers.

"We can't solve problems by using the same kind of thinking we used when we created them."

— Albert Einstein

## **A Comprehensive Solution**

Our cybersecurity solutions protect your company's sensitive data from a wide range of issues – from viruses and malware to phishing, ransomware, targeted attacks and more.

## **24/7/365 Monitoring**

When your IT environment is monitored around-the-clock by our security professionals, security issues are spotted instantly – preventing disruption to your workforce.

# **Uphold a Strong Reputation**

When your business is effectively protected against all the latest cyber threats, you can inspire greater trust and confidence in your customers and investors.



#### **Automatic Cloud Backups**

With seamless, automatic and continuous replication to the cloud, you no longer have to worry about an unexpected outage or cyber attack compromising your work.

#### **Disaster Recovery Planning & Testing**

In the aftermath of a catastrophic event, do you have documented steps in place to resume your operations? We invest our time in planning and testing a custom disaster recovery plan, so you can stay up-and-running with ease.

#### **Resume Business as Usual**

We work with your internal security management team to proactively address vulnerabilities. That way, internet outages, hackers, and natural disasters won't stand a chance in disrupting your business.



## **Work Anywhere**

With your business documents and data stored securely in the cloud, you can access the workplace anytime, anywhere. With greater flexibility, the opportunities are limitless.

#### **Increased Mobility & Savings**

Today's workforce demands 24/7 accessibility from any connected device. By moving your infrastructure to the cloud, employees can access the same documents from their computers, smartphones, tablets and more - all while maximizing valuable NYC real estate.

#### Collaboration

The cloud serves as a shared pool of resources that enables team members to collectively innovate and collaborate with each other in real-time. All you need is an internet connection.

# COMPLIANCE

A comprehensive compliance program suited to your firm.

"Everything yields to diligence."

— Thomas Jefferson

#### **Reduce Risk & Liability**

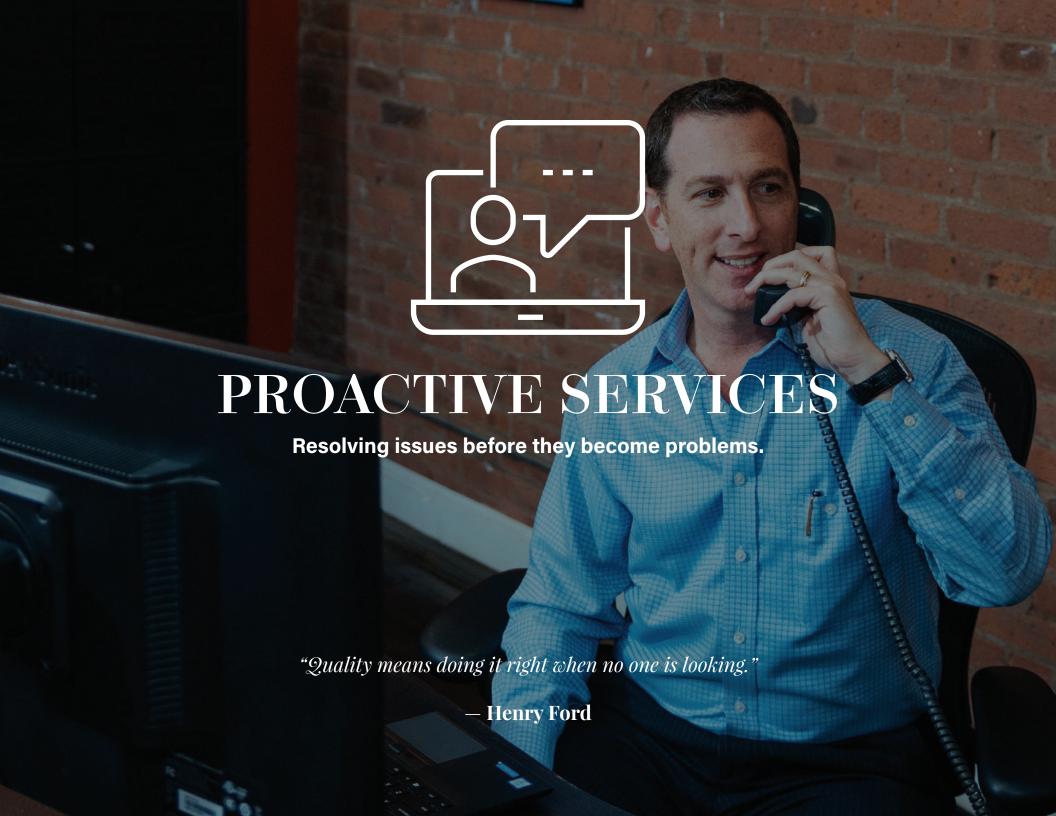
Take the guesswork out of compliance. We'll perform a risk assessment to ensure your organization complies with the latest regulations and policies specific to your industry, including SEC, FINRA and NYS DFS.

#### **Information Security Policies**

When it comes to regulatory compliance, one size does not fit all. With our consultative guidance and expertise on evolving information security policies, small companies have the resources of a larger company without the big expense.

#### **Incident Response Procedures**

Documentation is key to effective incident response and reporting. That's why we develop, document and test extensive procedures through phishing testing, DNS filtering, intrusion prevention, encryption and more.



# **Best Practice Alignment Visits**

We conduct monthly routine visits to ensure your business and IT infrastructure align with our best practices. After assessing over 250 areas of inspection we ensure optimal performance and give you a score based on where you stand.

#### **Virtual CIO**

Our virtual CIO services focus on formulating strategic IT objectives and providing in-depth market knowledge to keep your business innovative and forward-thinking.

## **True Proactive Support**

We detect and resolve issues before they become problems that disrupt your business. With true proactive support, you can stay focused and maintain productivity across all areas of your business.



## **Expertise to In-House Staff**

We work with your in-house IT staff as partners rather than replacements, lending our unbiased expertise in strategy and planning to help carry out your vision.

## **IT Project Services**

From cloud migrations and network audits to IT rollouts and more - we provide our project services to help your internal team free up time and focus on more high-level, strategic initiatives.

## **Ongoing Proactive Support**

With our co-managed approach, support is available 24/7 – even when your inhouse staff is out of the office. This enhanced level of responsiveness can increase productivity and efficiency.



## **Easy Accessibility**

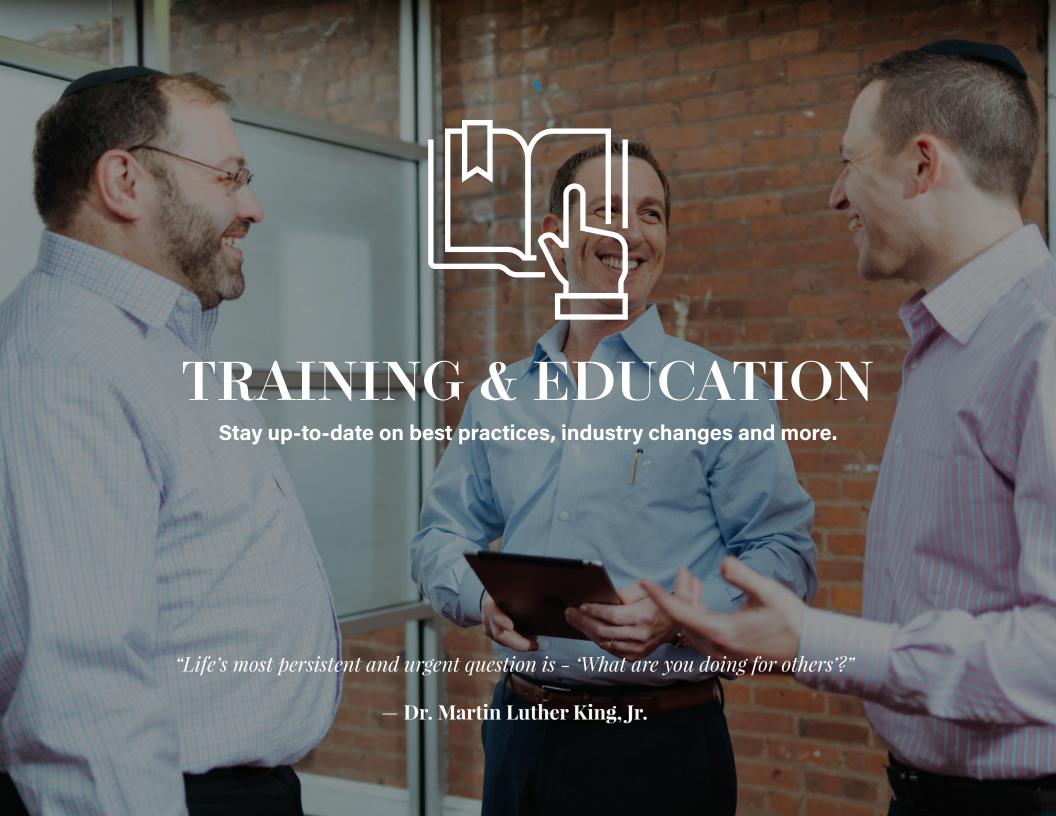
Simply call or submit a service request via email and your ticket is easily facilitated and tracked. No matter where you are, we provide fast problem resolution to keep you on schedule.

#### **Streamlined Processes**

Our online helpdesk eliminates the gap between your problem and our resolution. It also gives you streamlined access to everything you need right from your PC - no calling necessary.

#### **Constant Improvement**

We're always finding new and innovative ways to reduce the volume of helpdesk tickets by getting to the root cause of the problem and analyzing patterns to prevent the same issues from happening again.



#### **Personal Touch**

We take the time to make personal visits to our client sites to educate and train employees on new technology solutions, trends, and changing industry regulations to keep their skills and knowledge up-to-date.

## **Cybersecurity Training**

If your firm handles sensitive data, then cybersecurity training is key. We conduct company-wide interactive training sessions on topics such as wired fraud, password best practices, social media security, and much more.

#### We're Here For You

We make unlimited site visits as needed, so you can work with greater confidence and much-needed peace of mind in knowing we're here to guide you during every step of our engagement.





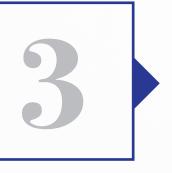
# INITIAL CALL 10 MINUTES

Once you submit your initial inquiry, we will soon be in touch with you to get things rolling. 10 minutes is all we need to get that spark going.



# YOUR 1<sup>ST</sup> IMPACT MEETING 60 MINUTES

During this discussion, we simply want to get to know you. We want to learn about the passion behind your business and what makes yours so unique. We work to fully understand your organization and environment, along with your personal and business goals, so we have a solid base to build on as we design tailored and effective solutions for you and your business.



# YOUR CUSTOM BLUEPRINT

Following the initial meeting, we work to discover more about your company by carefully investigating your network and infrastructure. This allows us to learn more about how you use your technology and to identify both opportunities and deficiencies. After we have a clear understanding, we develop your custom IT blueprint as an initial plan for implementation and ongoing support.



# COMMITMENT AND FORMAL PROPOSAL PREPARATION

If you believe the strategic direction of your IT blueprint provides value and meets your specific needs, we'll prepare your formal proposal.



# YOUR 2<sup>ND</sup> IMPACT MEETING

During this meeting, your proposal will be delivered and reviewed in person. Any required adjustments will be made and we'll then send you an electronic version for your approval. During this time, we also want you to ask any questions you may have, so we can properly set your expectations. No one likes surprises!



# ONBOARDING THE FUTURE OF YOUR BUSINESS

KJ's project team will contact you at this point for introductions as we begin to map out the implementation. The kickoff meeting/call will be scheduled, and the project team will constantly be in contact with you as we prepare for your successful on-boarding.





"KJ's approach is unique as they're able to proactively address all our current technology needs while anticipating our future technology needs. KJ provides our leadership team with all the tools, support and guidance we need to succeed in our ever-changing industry."

#### FINANCIAL TECHNOLOGY FIRM

VP of Finance - Client since 2013



"The technician was quick to identify the issue and resolve same, while maintaining a pleasant disposition. Life is stressful enough, all hiccups should be resolved in this manner ASAP. Thank you for your continued assistance with our technology."

#### **HEDGE FUND**

Controller - Client since 2015



"Thanks to the remote-access solution our systems are never down. We can continue to operate even if our building suffers a power shortage, and we can work from the road just as if we were at our desks. The VDI puts the whole business on our home computers or our phones. With KJ we have the tools to operate just like the big boys."

#### PUBLISHING & FILING COMPANY

Founder - Client since 2012



"My experience with KJ is always exceptional from the response time to the individuals who give us service. We wish all of our support companies would be like KJ."

#### **COSMETICS COMPANY**

Office Manager - Client since 2004



"My experience with KJ Technology was highly responsive to all questions I had about the issues I was dealing with. The confidence and knowledge was there without hesitation and being understood contributed to a meaningful resolution."

#### GLOBAL INVESTMENT FIRM

Operations Manager - Client since 2015



"The entire KJ Team was great throughout this process. KJ was always one step ahead of us and made sure we were where we needed to be.

We're thrilled to have KJ as technology advisers."

#### **CONSTRUCTION & ADVISORY FIRM**

Chief of Staff - Client since 2011





